



MINUTES

FOR THE

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

To Be Held

14th August 2024

At

**ADMINISTRATION CENTRE EATON
1 Council Drive - EATON**

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [emailed]
Upon request.



VISION STATEMENT

“The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated.”

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Members of Local Emergency Management Committee

- Cr. T Gardiner - Elected Member
- Cr. E Lilly - Elected Member
- Cr. A Jenour – Elected Member
- Cr. M Hutchinson – Elected Member
- Coordinator Emergency & Ranger Services – Staff
- Representative(s) – WA Police (Deputy Chairperson(s))
- Representative – Department of Communities
- Representative – Department of Primary Industries and Regional Development
- Representative – Department of Biodiversity, Conservation & Attractions
- Representative – WA Country Health Service
- Representative – Main Roads WA
- Representative – Department of Fire & Emergency Services – Fire
- Representative – Department of Transport
- Representative – Water Corporation
- Representative – Western Power
- Representative – Aqwest
- Representative – St Johns Ambulance WA
- Representative – Telstra Australia
- Representative – ATCO Gas
- Representative – Moore Road Emergency Response Group
- Representative – Harvey Water

Terms of Reference

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:
[2023 - ToR - Local Emergency Management Committee](#)

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

“Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.”

SHIRE OF DARDANUP

MINUTES FOR THE SHIRE OF DARDANUP LEMC MEETING HELD ON WEDNESDAY, THE 14TH OF AUGUST 2024, AT ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCING AT 10.00AM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Chairperson, Cr. T Gardiner, declared the meeting open, welcomed those in attendance and referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Cr T Gardiner	-	Shire President
Cr E Lilly	-	Deputy Shire President
Cr T Jenour	-	Elected member
Cr M Hutchinson	-	Elected member
Mr Stephen Loiterton	-	Coordinator – Emergency & Ranger Services
Mrs Erin Hutchins	-	Department of Fire & Emergency Services
Mr Mark Schorer	-	Department of Communities (Proxy)
Mr Graeme Offer	-	Moore Road Emergency Response Group
Mr Steve Collins	-	Water Corporation
Snr Sgt Mitch Howard	-	WA Police (Australind) Via Teams
Mr Steve Collins	-	Water Corporation – Via Teams [10.24am]
Mr Tim Stevens	-	Dept of Primary Industries & Regional Development
Mr Cameron Norris	-	Harvey Water
Mr Bruce Hancock	-	Main Roads WA
Mr Caleb Maguire	-	Aqwest – Via Teams [10.14am]
Mr Brian Penman	-	Department Fire & Emergency Services

2.2 Observers

Mr André Schönfeldt	-	Chief Executive Officer
Mr Ashwin Nair	-	Director Sustainable Development
Miss Katie Merwood	-	PA to Director Special Projects & Director Sustainable Dev
Mr Michael Gibbings	-	Manager Recreation Centre
Mr Chris Hathaway	-	Main Roads WA

2.3 Apologies

Ms Renee Flaxman	-	Department of Communities
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3 PRESENTATIONS

None.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**4.1 Local Emergency Management Committee Meeting Held on the 8th of May 2024**

Note: Due to the lack of quorum at the LEMC meeting held on the 8th May 2024 there were no Minutes taken for this meeting.

5 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7 DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Discussion:

Chairperson, Cr Gardiner asked the Committee members if there were any Declarations of Interest to be made.

Mr Stephen Loiterton advised that he was a volunteer in the evacuation report listed as one of his items of discussion.

8 REPORTS OF OFFICERS

8.1 Title: Update Report from Shire of Dardanup

Reporting Department	<i>Sustainable Development Directorate</i>
Reporting Officer	<i>Stephen Loiterton - Coordinator – Health, Emergency & Ranger Services</i>
Legislation	<i>Local Government Act 1995 Emergency Management Act 2005</i>
Attachments	<i>Confidential Attachment A- Tardis Link R0001534864 Confidential Attachment B - Tardis Link R0001610678</i>

8.1.1 Evacuation Reports

On 27th February 2024 there was a bushfire in Kingston. On 10th May 2024 a tornado impacted Bunbury. Both events triggered the activation of a local evacuation centre at the Eaton Recreation Centre. In both events the use of the Shire’s evacuation centre was required as a result of the emergency event potentially impacting upon the Shire of Harvey’s and the City of Bunbury’s evacuation centres.

The Local Evacuation Support Plan was in draft. However, the content was used to guide the activations. Brief reports have been prepared on the Shire’s response to the evacuations in support of the Department of Communities as per Confidential Attachment A & B.

OFFICER RECOMMENDED RESOLUTION AND LOCAL EMERGENCY MANAGEMENT COMMITTEE RECOMMENDED RESOLUTION

LEM 03-24 MOVED - Mr S Loiterton SECONDED – Cr T Gardiner

THAT the Local Emergency Management Committee accepts the reports:

- 1. Review of Activation of Shire of Dardanup Eaton Recreation Centre as a Local Evacuation Centre – Kingston Fire (Confidential Attachment A)**
- 2. Review of Activation of Shire of Dardanup Eaton Recreation Centre as a Local Evacuation Centre – Bunbury Tornado (Confidential Attachment B)**

CARRIED

8.1.2 Mitigation Activity Funding

The Shire of Dardanup has been granted \$242,350 to assist in undertaking 27 bushfire mitigation activities. Mitigation activities include mechanical treatments to reduce fuel levels, the creation of firebreaks and planned burns.

Table of Approved Treatments

25974 Mechanical works	Gavins Gully, West Dardanup
27010 Planned burn	Marri Reserve, Tulip Grove Eaton
27011 Chemical works	Marri Reserve, Millard St, Eaton
27012 Mechanical works	Reserve, Hale Street, Eaton
27013 Mechanical works	Reserve, Charterhouse Street, Eaton
27014 Mechanical works	Reserve, Charterhouse Street, Eaton
27027 Fire access way	Millar Creek Reserve, Hazelgrove Cr, Millbridge
27037 Mechanical Works	Millars Creek Reserve, Primrose Vista, Millbridge
27038 Mechanical works	Eaton Foreshore Reserve, Pratt Rd, Eaton
27039 Mechanical works	Reserve, Charolais Mews, Eaton
27040 Mechanical works	Reserve, Charolais Mews, Eaton
27041 Mechanical works	Reserve, Bailey Loop, West Dardanup
27042 Chemical works	Verges, Fire Access Way, The Dress Circle, Henty
27058 Fire access way	Reserve, Bailey Loop, West Dardanup
27059 Fire access way	Reserve, Bailey Loop, West Dardanup
27060 Fire access way	Reserve, Vera Place, West Dardanup
27061 Mechanical Works	Reserve, Dardanup Rd, West Dardanup
27062 Fire access way	Reserve, Dardanup Rd, West Dardanup
27063 Fire access way	Leicester Reserve, Collie River, Eaton
27069 Planned burn	Wellington Pine Plantation, King Tree Road Wellington Mills
27070 Planned burn	Wellington Mills Road Wellington Mills
27071 Planned burn	Wellington Mills Road Wellington Mills
27085 Planned burn	Fire Access Way, Padbury Road West Dardanup
27340 Planned burn	Joshua Creek Rd Crooked Brook

8.1.3 Bushfire Risk Management Coordinator

Funding Bushfire Risk Mitigation Coordinators is a Department of Fire and Emergency Services initiative to support local government in bushfire mitigation. The primary role of the Coordinator is to identify mitigation activities, per the Bushfire Risk Mitigation Plan, and seek grant funding from the Mitigation Activity Fund so as to implement those measures that receive approval.

The Shire of Dardanup has a resource sharing arrangement with the Shires of Capel and Collie for a Bushfire Risk Management Coordinator. This enables the Shire to share the expertise of that officer to contribute to protecting the community of the Shire from natural hazards.

Following a request to continue this arrangement, the Department has offered a further three year grant agreement to partially fund the coordinator role, with co-contributions from each Shire. Approval was given by Council to execute the agreement proposed by the department. We are awaiting for confirmation that the Shires of Capel and Collie have agreed to execute the agreement.

8.1.4 Bushfire Risk Management Plan

One of the key eligibility requirements under the MAF grants program is for the Shire to have a Bushfire Risk Management Plan (BRMP) endorsed by the Office of Bushfire Risk Management. The Shire of Dardanup's BRMP was developed in 2019 and is due for review in 2024.

The 2023 Guidelines for reviewing a BRMP were recently released and provide a clear process for the Shire to update their Plan. It is to be noted that the previous 5-year endorsement and review process has been changed to every 2 years to ensure information in the BRMP remains current and accurate.

8.1.5 Local Government Grant Scheme

The Shire has been granted \$230,554 through the Local Government Grant Scheme to contribute to maintaining the operational preparedness of the Shire's Bush Fire Brigades. This grant provides \$10,554 for identified plant & equipment, and a further \$220,000 for general operations.

This year's grant also included the scheduled replacement of the Burekup 1.4 appliance, and upgrade of the Dardanup Centrals 2.4 appliance to a 3.4 appliance. Due to supply chain issues the actual delivery dates are uncertain, with several other appliances still awaiting replacements from previous years.

The Shire was also seeking funding for two capital projects, to upgrade the Ferguson station and to install a bore at the Waterloo station through the Department of Fire Emergency Service Asset Maintenance Fund.

8.1.6 Bushfire Brigades

The most recent Bush Fire Advisory Committee meeting endorsed the Shire's Fire Prevention Order and the names of the Fire Control Officers, which has subsequently been endorsed by Council.

The Fire Control Notice has been published in the Government Gazette and will be published in a local newspaper in August. A community awareness campaign is intended to be similar to previous years.

The names of the appointed Fire Control Officers were published in the Government Gazette and South West Times in July 2024.

8.1.7 Committee Endorsement

The Terms of Reference (ToR) for the Local Emergency Committee encourages membership from representatives from various sectors of emergency management, Local/State Government, however, also from groups that represent communities who are vulnerable and have special needs.

To this end, the activities associated with Bethanie Fields Aged Care caters for a vulnerable group of people that are less physically equipped to respond to an emergency event. As such, a high degree of coordination and emergency planning is required for the organisation to be able to respond to an emerging threat. As such, acknowledging the presence of Bethanie Fields in the Shire and their role in providing an important service to the community, it is recommended that the LEMAC endorse a representative from Bethanie Fields Aged Care to be appointed on the committee as follows:

OFFICER RECOMMENDED RESOLUTION

MOTION MOVED - Cr. T Gardiner SECONDED – Cr. M R Hutchinson
 LOST

THAT the Local Emergency Management Committee recommends that Council endorse a representative from Bethanie Fields as a voting committee member of the Local Emergency Management Committee.

MOTION LOST
 2/13

<i>For the Motion</i>	<i>Against the Motion</i>
<i>Cr Gardiner Mr S Loiterton</i>	<i>Cr E Lilly Cr T Jenour Cr M Hutchinson Mrs Erin Hutchins Mr Mark Schorer Mr Graeme Offer Mr Steve Collins Snr Sgt Mitch Howard Mr Steve Collins Mr Tim Stevens Mr Cameron Norris Mr Caleb Maguire Mr Brian Penman</i>

8.2 Title: Agency Reports

Reporting Department	<i>Various Agencies – Listed Below</i>
Reporting Officer	<i>Refer to Individual Report</i>
Legislation	<i>Local Government Act 1995 Emergency Management Act 2005</i>

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Background

Each agency is invited to provide the meeting with a report of their activities for the benefit of the committee.

8.2.1 WA Police – Snr Sgt Heath Soutar (Australind) & Sgt Chris Page (Capel)

8.2.2 Department of Fire & Emergency Services – District Emergency Management Advisor – Mrs Erin Hutchins

Mrs Erin Hutchins has provided the following report:

EMERGENCY MANAGEMENT ADVISOR REPORT 1st Quarter 2024-2025

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held on the 8th May 2024. SEMC Communiques can be found here.

2024 SEMC MEETING SCHEDULE

August
October
December

STATE EMERGENCY MANAGEMENT DOCUMENTS

State EM Document Amendments

The State EM Policy Branch of the Department of Fire and Emergency Services (DFES) administers the review and consultation of the State emergency management documents in consultation with relevant stakeholders.

To maintain accuracy and currency of the documents, they are reviewed annually for statement of fact changes and must undergo a comprehensive review every 5 years.

To assist with our ongoing review of the documents please advise the State EM Policy Branch if you have identified any errors in a State EM document [here](#).

CONSULTATION REQUESTS

You can view all current and past consultations on the [Engage WA EM consultation homepage](#)

CONSULTATION UPDATES

State Hazard Plan – Hazardous Materials Emergencies (HAZMAT)

STATE RECOVERY AMENDMENTS

The state-level recovery arrangements in the State Emergency Management Framework (EM Framework) are currently under review. The proposed amendments to the arrangements are:

- Proposed four-level State Model for Recovery Governance (R1-R4), which was trialled in the 23-24 high threat period. The Model defines increasing State involvement relative to the complexity of recovery and capacity of the local government.
- Clarification of roles and responsibilities for the state at various recovery levels, including the role of the State Recovery Coordinator, Event Recovery Coordinator (R3 State Led), and Event Recovery Controller (R4 State Controlled).
- A draft Assessment Support Tool to be utilised in assisting decision makers to assess the level of recovery under the proposed new State Model, including escalation / de-escalation of State involvement in recovery.

There will be a public consultation process on proposed changes to state-level recovery arrangements in the EM Framework. Recommendations for amendments to the EM Framework will be presented to SEMC for consideration.

SEMC STRATEGIC PLAN

With the expiry of the current Strategic Plan in 2025, the SEMC reviewed its strategic direction in anticipation of the development of a new Strategic Plan. At a Strategic Planning workshop, the SEMC explored five key emergency management systemic issues:

- More frequent and severe emergencies;
- Consideration of a systemic approach to risk management;
- A whole of sector approach;
- Strengthening capability and capacity; and
- A focus on vulnerability, preparedness, and resilience.

Consultation on a new Strategic Plan, and the outcomes of the Strategic Planning workshop, will now occur with Subcommittees and District Emergency Management Committees throughout July, August and September 2024.

DISTRICT NEWS

The District Emergency Management Committee (DEMC) was held on Tuesday 19th March 2024. The next meeting is scheduled for October 2024.

SECTOR UPDATES

Australian Warning System (AWS) Training

The Australian Warning System (AWS) is a national approach to emergency information that delivers consistent warnings to Australian communities, so people know what they need to do to stay safe in an emergency, no matter where they are.

The AWS features standardised hazard warning icons and colours, with warnings supported by clear action statements.

Changes to cyclone, flood, storm and bushfire warnings was rolled out in Western Australia on Monday 15th July, 2024.

Discussion:

Mrs Erin Hutchins advised that AWS Awareness is an online module available on the DFES Mobilise Me platform - <https://dfes.mobilise-me.com> and provides an overview of the Australian Warning System and how it is applied in Western Australia. Delivered as a self-paced, e-learning awareness module, this course is recommended for anyone wanting to gain a better understanding of the AWS. Course duration is approximately 15-20 minutes.

If users have previously undertaken training on the DFES Mobilise Me platform, they can use their credentials to log in and find the AWS courses.

For new users, they will need to create an account and select Australian Warning System under the "Learning Category" when they are registering their details.

Alternatively, if you were interested in uploading these modules into your own eLearning platform, please contact the DFES Public Information Branch via email statepublicinfo@dfes.wa.gov.au.

8.2.3 Department of Fire & Emergency Services – Mr Brian Penman

WINTER SEASON 2024

It was an early and busy start to the winter season with two major storm events impacting Bunbury on 10th May and 1st June 2024. Recovery activities continue for these events and Post Operational Reviews are planned. Call outs continue for local SES for maintenance of temporary repairs from these events. The DFES region has also noticed this season that rental property managers are referring their clients to the SES rather than arranging for contractors to make repairs, which is unnecessarily impacting the lives of Volunteers.

Discussion:

Mr Penman advised that after the storms there were a lot of Rental Property Managers referring people to contact SES for damages incurred to their properties. Mr Penman has asked if we are in contact with anyone in relation to this can we please ask them to be getting in touch with the specialised contractors in those fields as the SES can no longer take on any more works.

CLIMATE OUTLOOK (issued 18th July 2024)

The long-range forecast for August to October shows:

- Rainfall is likely to be within the typical seasonal range for much of southern WA.
- Warmer than average days and nights are likely to very likely across most of Australia, however, it is the cool season and periods of unusually cold weather are still possible.

The current pattern of warmth in global sea surface temperatures is unlike historical patterns. This is likely to impact the ability to predict the development of climate influences such as ENSO and IOD based solely on historic relationships between sea surface temperatures and these events.

AUSTRALIAN WARNING SYSTEM (AWS)

Western Australia has adopted a national consistent approach to emergency information by using a standardised set of warning levels, colours and icons, supported by clear action statements to keep people safe.

Cyclone, storm and flood warnings join bushfire and heatwave in using AWS colours, icons and warning levels of Advice, Watch and Act and Emergency Warning. How you receive warnings may not change, but the wording, colours and call to action may be different to what you're used to, as this system is implemented across Australia.

The AWS has been designed based on feedback and research across the country and aims to deliver a more consistent approach to these types of emergencies, no matter where you are.

Australia's fire and emergency services aim to provide you with timely and relevant information during emergencies. Refer to <https://www.australianwarningsystem.com.au> for more information regarding the AWS.

Discussion:

There is training available for staff and officers, which Mr Penman recommends officer to complete. The training can be done online via the below method.

AWS Awareness is an online module available on the DFES Mobilise Me platform - <https://dfes.mobilise-me.com> and provides an overview of the Australian Warning System and how it is applied in Western Australia. Delivered as a self-paced, e-learning awareness module, this course is recommended for anyone wanting to gain a better understanding of the AWS. Course duration is approximately 15-20 minutes.

If users have previously undertaken training on the DFES Mobilise Me platform, they can use their credentials to log in and find the AWS courses.

For new users, they will need to create an account and select Australian Warning System under the "Learning Category" when they are registering their details.

Alternatively, if you were interested in uploading these modules into your own eLearning platform, please contact the DFES Public Information Branch via email statepublicinfo@dfes.wa.gov.au.

Juvenile and Family Fire Awareness Program (JAFFA)

The Juvenile and Family Fire Awareness (JAFFA) Program is a free and confidential education program offered across Western Australia for young people aged 6 to 16 years who have been involved in fire lighting.

JAFFA helps young people to learn about the consequences of fire play, and to develop fire safe skills and behaviours. The confidential and free support program is available throughout Western Australia by contacting jaffa@dfes.wa.gov.au or calling on 9395 9488.

Recovery Workshop

The SW Region recently held a Recovery workshop and as part of the workshop Local Government representatives participated in the development of a Local Operational Recovery Plan (LORP).

There is now an opportunity to look closer at the development of a LORP with input from support agencies on the LEMC.

Does the Dardanup LEMC want DFES to facilitate a one-hour desktop exercise to explore the development of a LORP at the next LEMC meeting?

OFFICER RECOMMENDED RESOLUTION AND LOCAL EMERGENCY MANAGEMENT COMMITTEE RECOMMENDED RESOLUTION

LEM 04-24

MOVED - Cr M. Hutchinson

SECONDED – Mr S Loiterton

THAT the Local Emergency Management Committee accepts the offer from the Department of Fire and Emergency to facilitate a one hour desktop exercise with the Shire of Dardanup Local Emergency Management Committee to develop a Local Operational Recovery Plan (LORP).

CARRIED

8.2.4 Department of Communities – Ms Renee Flaxman

July 2024 to September 2024 inclusive

Communities 2023/24 Statewide High Threat Season Activations

The Department of Communities' Emergency Relief and Support (ERS) Directorate would like to acknowledge and thank all of our local and state partners for the assistance and support provided over the 2023-24 season.

Since October 2023, there has been a total of fifty-one events supported by Communities statewide including:

- Activation under the AUSRECEPLAN– Israel and Gaza repatriation.
- Pre-planning undertaken for 3 high threat weather events, which did not result in activation.
- A total of 496 people were supported during events through our client management system.
- Two Active and Declared Recovery Events (under Disaster Recovery Funding Arrangements) - Mariginiup Fire, Bunbury Storm.
- Just prior to Christmas 2023, there were 6 activations supported by Communities over just 2 days (20-22 December).

Our team looks forward to working with you all over the coming months as we prepare for the 2024-25 Season.

Communities Recovery Activities

Kimberley Floods Recovery Program

- The Kimberley Flood Recovery Team continues to support impacted residents, through the Hub.
- In addition to supporting impacted residents with their claims and eligibility requirements, this also extends to practical, personal and wellbeing supports.
- At present there are five projects supporting Fitzroy Valley individuals and communities, in varying capacities, and we are reviewing the scope for future project requirements.
- We are currently working with the Housing Team and the Hub to ensure residents understand their rights and obligations as they begin their journey from their temporary accommodation units to their home.

Mariginiup Fires Recovery Program

Communities has supported the City of Wanneroo to deliver the psychosocial wellbeing and financial support elements of the recovery program for the fire affected community, with the final date of program delivery finishing on 30th June 2024.

Bunbury Storms Recovery Program

A total of 42 displaced individuals were supported in temporary accommodation, of which 6 are still being supported as of 5th August. To date, Communities:

- Provided assistance with accommodation, food, clothing and personal requisites to displaced and impacted individuals.
- Supported individuals who have returned or are transitioning home with prepaid cards as well as food boxes as part of their Return Home packages.
- Are supporting individuals to access psychological supports via approved local providers.
- Have commenced a targeted outreach of known impacted people for Category 3 and 4 financial assistance.
- Is working with the Lions Club who are in the process of making up hampers to further support these individuals in their return home journey.
- Disaster Response Hotline remains open to provide support, with officers continuing to engage with impacted persons since the Recovery Hubs closed.
- Is finalising a procurement process with Red Cross for delivery of a recovery training program to the city.
- Continues to work closely with CoBunbury, DFES, local support agencies including property and strata management, Red Cross, Salvation Army, SWCLS, RAC, Foodbank and accommodation providers to ensure individual needs are met.

Local EM Information

Emergency Evacuation Centre Training

- The emergency evacuation centre training is being enhanced and revised to boost the knowledge and confidence of Communities district teams, local government and other partnering agencies to work within an emergency evacuation centre.
- This dynamic, interactive three-hour training enables participants to design and set up an evacuation centre, while navigating a variety of scenarios staff may encounter in such settings.
- Participants will include a cross section of Communities staff and local government agencies to foster collaboration and relationship building.
- Whenever possible, training will be held in designated evacuation centres to provide hands-on experience.

The ERS team will be in contact to arrange a training schedule and identifying dates and locations, Planning and Preparedness

The ERS Directorate are keen to work with Local Governments and partners in preparations and exercising. If you are running any exercises or events that would be of value and appropriate for ERS to attend, please let your ERS Regional Coordinator know.

The ERS Directorate can support the local government by reviewing your emergency kits ensuring that appropriate items and resources are available.

Activations

Southwest Communities staff had been activated to stand up 8 evacuation centres in the region since the start of the 2023/2024 season:

- SoDardanup - Eaton Bushfire (21st to 22nd December 2023) – Evacuation Centre opened at Eaton Recreation Centre then moved to Eaton Boomers Football Club.
- SoCollie - Coolongatta Bushfire (11th to 12th January 2024) – Evacuation Centre opened at Roche Park.
- SoNannup – Jalbarragup Millbrook State Forest Bushfire (17th to 18th January 2024) Evacuation Centre opened at Nannup Recreation Centre.
- SoHarvey – Leschenault and Australind Bushfire (27th February 2024) – Evacuation Centre opened at Eaton Recreation Centre.
- SoCapel – Harewoods Bushfire (10th March to 11th March 2024) – South West Sports Centre.
- SoManjimup – Walpole Middle Road Complex Bushfire (26th to 27th April 2024) – Evacuation Centre opened at Walpole Recreation Centre.
- CoBunbury – Bunbury Tornado (10th May 2024 ongoing) – Evacuation Centre opened at Eaton Recreation Centre.
- CoBunbury – Bunbury Storm (1st June 2024 ongoing) – Evacuation Centre opened at South West Sports Centre

ERS Stream 1 Regional Preparedness and Coordination

- Sharon Austin has completed her acting position of ERS Regional Officer.
- A new Regional Coordinator for the Great Southern was appointed and commenced in the role as from the 24th June.

8.2.5 Department of Primary Industries and Regional Development – Mr Tim Stevens

List of emergency management prevention and preparedness activities your agency has completed since the last meeting? Examples are exercises, training, courses, resources, funding, grants, reviews, mitigation etc.

DPIRD Incident and Emergency Management Branch (Perth) have commenced 2024/2025 DPIRD Natural Hazard planning to include preparedness and training across the State.

Any emergency management response (level 2 or 3) activities conducted or supported since the last LEMC meeting? Examples are activation of internal, local or regional response, attendance at Incident Support Group (ISG) or Operations Area Support Group (OASG) meetings.

Nil

Any emergency management recovery activities conducted or supported since the last LEMC meeting? Examples are initiating initial recovery at the local or regional level, preparation of Impact Statement, for local governments - activation of local recovery arrangements etc.

Nil.

Any emerging risks that your organisation would like to flag for LEMC awareness? New risks which may impact people, economy, public administration, social setting and environment.

Please note - there are currently no Biosecurity (Plant and Animal Pest & Diseases) Incidents or Incursions in the area specific to this LEMC.

Additional information on DPIRD Biosecurity emergency management activities is available at www.agric.wa.gov.au

Discussion:

A Border update was given in relation to the current outbreak of Polyphargus and Mr Tim Stevens advised the following.

The WA Department of Primary Industries and Regional Development (DPIRD) leads the response to this outbreak.

A \$41.29 million Response Plan has been approved and aims to eradicate Polyphagous shot-hole borer. It covers all aspects of the response including:

- monitoring and early detection*
- an extensive media campaign*
- a surveillance and trapping program across the QA and broader Perth region*
- destruction of infested material, with plant material double chipped and heat composted*
- eradication and freedom activities until June 2025.*

The plan was endorsed through the national emergency plant pest response arrangement. Costs are shared by the Australian and state and territory governments. The WA government contributes extra resources and funding to the eradication program.

You must report immediately if you:

- live in WA and have a box elder maple tree (on your property or street. The WA government will check it for infestation by the borer.*

- *see signs of the polyphagous shot-hole borer in trees or plant material. Keep the material on your property.*

If you suspect a pest or disease outbreak, report it. Even if you're not sure.

*Report to DPIRD through the [MyPestGuide Reporter app](#) or call the **Exotic Plant Pest Hotline on 1800 084 881***

*For signs of exotic pests and diseases in imported goods, sea containers or parcels, call **See. Secure. Report on 1800 798 636** or use [our online form](#).*

8.2.6 Department of Biodiversity, Conservation and Attractions – Mr Allan Madgwick

Nil.

8.2.7 WA Country Health Service – Ms Leigh Hall

Nil.

8.2.8 Main Roads WA – Mr Bruce Hancock

Discission

Mr Bruce Hancock introduced Mr Chris Hathaway who is now employed by Main Roads WA, Bruce will be coming along to the LEMC Meetings.

8.2.9 Department of Transport – Mr Peter Westgate

Nil.

8.2.10 Water Corporation – Mr Steve Collins

Nil.

8.2.11 Western Power – Mr Scott Fitzgerald

Nil.

8.2.12 Aqwest – Mr Caleb Maquire

Nil.

8.2.13 St John Ambulance WA – Mr Charles Wilkes

Nil.

8.2.14 Telstra – Ms Debra Leverington

Nil.

8.2.15 Atco Gas – Mr Mick Sheaf

Nil.

8.2.16 Moore Road Emergency Response Group – Mr Graeme Offer

Nil.

8.2.17 Harvey Water – Mr Cameron Norris

Nil.

9 MATTERS BEHIND CLOSED DOORS

None.

10 CLOSURE OF MEETING

The Chairperson advised that the next date of the Local Emergency Management Committee Meeting will be Wednesday 13th November 2024 commencing at 10.00 am at the Shire of Dardanup – New Library and Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 10.37am.