



# **A G E N D A**

FOR THE

## **LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**

To Be Held

Wednesday, 13<sup>th</sup> November 2024

Commencing at 10.00am

At

ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

This document is available in alternative formats such as:  
~ Large Print  
~ Electronic Format [emailed]  
Upon request.



## NOTICE OF A LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

Dear Committee Member

The next Local Emergency Management Committee Meeting of the Shire of Dardanup will be held on Wednesday, 13th of November 2024 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 10.00am.



**MR ANDRÉ SCHÖNFELDT**

Chief Executive Officer

7<sup>th</sup> of November 2024

**Note:** If interested persons would like to make comment on any items in this agenda, please email [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au) or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

---

## VISION STATEMENT

“The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated.”

---

**TABLE OF CONTENTS**

<b>1</b>	<b>DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS.....</b>	<b>1</b>
<b>2</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED .....</b>	<b>2</b>
	2.1 Attendance.....	2
	2.2 Apologies.....	2
<b>3</b>	<b>PRESENTATIONS .....</b>	<b>2</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....</b>	<b>2</b>
	4.1 Local Emergency Management Committee Meeting Held on the 8th of May 2024 .....	2
<b>5</b>	<b>ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED .....</b>	<b>2</b>
<b>6</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>2</b>
<b>7</b>	<b>DECLARATION OF INTEREST .....</b>	<b>2</b>
<b>8</b>	<b>REPORTS OF OFFICERS .....</b>	<b>3</b>
	8.1 Title: Update Report from Shire of Dardanup .....	3
	8.2 Title: Agency Reports.....	6
	8.2.1 WA Police – Snr Sgt Heath Soutar (Australind) & Sgt Chris Page (Capel) .....	6
	8.2.2 Department of Fire & Emergency Services – District Emergency Management Advisor – Mrs Erin Hutchins .....	6
	8.2.3 Department of Fire & Emergency Services – Mr Brian Penman .....	8
	8.2.4 Department of Communities – Ms Renee Flaxman .....	8
	8.2.5 Department of Primary Industries and Regional Development – Mr Tim Stevens .....	11
	8.2.6 Department of Biodiversity, Conservation and Attractions – Mr Allan Madgwick.....	11
	8.2.7 WA Country Health Service – Ms Leigh Hall .....	11
	8.2.8 Main Roads WA – Mr Bruce Hancock.....	11
	8.2.9 Department of Transport – Mr Peter Westgate .....	11
	8.2.10 Water Corporation – Mr Steve Collins.....	11
	8.2.11 Western Power – Mr Scott Fitzgerald.....	11
	8.2.12 Aqwest – Mr Caleb Maguire.....	11
	8.2.13 St John Ambulance WA – Mr Charles Wilkes.....	11
	8.2.14 Telstra – Ms Debra Leverington .....	11
	8.2.15 Atco Gas – Mr Mick Sheaf.....	11
	8.2.16 Moore Road Emergency Response Group – Mr Graeme Offer.....	11
	8.2.17 Harvey Water – Mr Cameron Norris.....	11
<b>9</b>	<b>MATTERS BEHIND CLOSED DOORS .....</b>	<b>11</b>
<b>10</b>	<b>CLOSURE OF MEETING .....</b>	<b>12</b>

**Members of Local Emergency Management Committee**

- Cr. T Gardiner - Elected Member
- Cr. E Lilly - Elected Member
- Cr. A Jenour – Elected Member
- Cr. M Hutchinson – Elected Member
- Coordinator Emergency & Ranger Services – Staff
- Representative(s) – WA Police (Deputy Chairperson(s))
- Representative – Department of Communities
- Representative – Department of Primary Industries and Regional Development
- Representative – Department of Biodiversity, Conservation & Attractions
- Representative – WA Country Health Service
- Representative – Main Roads WA
- Representative – Department of Fire & Emergency Services – Fire
- Representative – Department of Transport
- Representative – Water Corporation
- Representative – Western Power
- Representative – Aqwest
- Representative – St Johns Ambulance WA
- Representative – Telstra Australia
- Representative – ATCO Gas
- Representative – Moore Road Emergency Response Group
- Representative – Harvey Water

**Terms of Reference**

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:

[2023 - ToR - Local Emergency Management Committee](#)

### COUNCIL ROLE

<b>Advocacy</b>	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
<b>Executive/Strategic</b>	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<b>Legislative</b>	Includes adopting local laws, town planning schemes and policies.
<b>Review</b>	When Council reviews decisions made by Officers.
<b>Quasi-Judicial</b>	<p>When Council determines an application/matter that directly affects a person’s rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

### DISCLAIMER

“Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire’s decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person’s knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.”

**SHIRE OF DARDANUP**

**AGENDA FOR THE SHIRE OF DARDANUP LEMC MEETING TO BE HELD ON WEDNESDAY, THE 13TH OF NOVEMBER 2024, AT ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCING AT 10.00AM.**

**1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

The Chairperson to declare the meeting open, welcome those in attendance and refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.*

*Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.*

*The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.*

*Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.*

*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).*

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

2.1 Attendance

2.2 Apologies

Ms Renee Flaxman – Department of Communities  
 Ms Ceri Elliot – WA Country Health Services - SW

**3 PRESENTATIONS**

None.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

4.1 Local Emergency Management Committee Meeting Held on the 14<sup>th</sup> of August 2024

**OFFICER RECOMMENDED RESOLUTION**

**THAT the Minutes of the Local Emergency Management Committee Meeting held on 14<sup>th</sup> August 2024, be confirmed as true and correct subject to no / the following corrections:**

**5 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**6 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

**7 DECLARATION OF INTEREST**

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

*Note: Chairperson to ask Committee Members if there are any Declarations of Interest to be made.*

## 8 REPORTS OF OFFICERS

### 8.1 Title: Update Report from Shire of Dardanup

<b>Reporting Department</b>	<i>Sustainable Development Directorate</i>
<b>Reporting Officer</b>	<i>Stephen Loiterton - Coordinator – Health, Emergency &amp; Ranger Services</i>
<b>Legislation</b>	<i>Local Government Act 1995 Emergency Management Act 2005</i>
<b>Attachments</b>	

#### 8.1.1 Emergency Management Officer

Mr Dallas Brennan has commenced as the Shire of Dardanup's new Emergency Management Officer.

#### 8.1.2 Local Evacuation Support Plan

A Local Evacuation Support Plan (Appendix LEMC: 8.1.2) has been developed, facilitated by the All Western Australians Reducing Emergencies grant program for 2022/23.

The purpose of the plan is to support the Department of Communities to manage emergency evacuation centres, especially if the department's resources are stretched and deployed elsewhere.

A familiarisation training activity was undertaken in early December 2023 ahead of the Christmas/New Year break to raise familiarity with the draft plan. There have been three activations of an evacuation centre in the Shire while this plan was in draft. The responses to these activations were guided by the content of the draft plan. In both cases the preparation of the Shire for evacuation centre management was positively noted by the Department of Communities.

From the three activations, lessons have been identified, which have been incorporated into the draft plan. The plan is the result of consultation within the Shire of Dardanup and with the Department of Communities, the lead agency for local evacuations. The plan has been written to fit within the Local Emergency Management Arrangements and to support the Local Emergency Relief and Support Plan.

To complement the plan, a small store of equipment has been put aside for use during future evacuations, and will be supplemented as new lessons arise from training, exercises or future activations.

A report and acquittal will be prepared and submitted as soon as practicable.

#### **OFFICER RECOMMENDED RESOLUTION TO LOCAL EMERGENCY MANAGEMENT COMMITTEE**

**THAT the Local Emergency Management Committee recommends that Council adopts the Shire of Dardanup Local Evacuation Support Plan (Appendix LEMC 8.1.2)**



### 8.1.3 Mitigation Activity Funding

The Shire of Dardanup has been granted \$242,350 to assist in undertaking 27 bushfire mitigation activities. Mitigation activities include mechanical treatments to reduce fuel levels, the creation of firebreaks and planned burns.

*Table of Approved Treatments*

25974 Mechanical works	Gavins Gully, West Dardanup	To be completed
27010 Planned burn	Marri Reserve, Tulip Grove Eaton	To be completed
27011 Chemical works	Marri Reserve, Millard St, Eaton	To be completed
27012 Mechanical works	Reserve, Hale Street, Eaton	In Progress
27013 Mechanical works	Reserve, Charterhouse Street, Eaton	In Progress
27014 Mechanical works	Reserve, Charterhouse Street, Eaton	In Progress
27027 Fire access way	Millar Creek Reserve, Hazelgrove Cr, Millbridge	To be completed
27037 Mechanical Works	Millars Creek Reserve, Primrose Vista, Millbridge	In Progress
27038 Mechanical works	Eaton Foreshore Reserve, Pratt Rd, Eaton	To be completed
27039 Mechanical works	Reserve, Charolais Mews, Eaton	To be completed
27040 Mechanical works	Reserve, Charolais Mews, Eaton	To be completed
27041 Mechanical works	Reserve, Bailey Loop, West Dardanup	In Progress
27042 Chemical works	Verges, Fire Access Way, The Dress Circle, Henty	To be completed
27058 Fire access way	Reserve, Bailey Loop, West Dardanup	In Progress
27059 Fire access way	Reserve, Bailey Loop, West Dardanup	In Progress
27060 Fire access way	Reserve, Vera Place, West Dardanup	In Progress
27061 Mechanical Works	Reserve, Dardanup Rd, West Dardanup	In Progress
27062 Fire access way	Reserve, Dardanup Rd, West Dardanup	In Progress
27063 Fire access way	Leicester Reserve, Collie River, Eaton	To be completed
27069 Planned burn	Wellington Pine Plantation, King Tree Road Wellington Mills	Completed
27070 Planned burn	Wellington Mills Road Wellington Mills	Completed
27071 Planned burn	Wellington Mills Road Wellington Mills	Completed
27085 Planned burn	Fire Access Way, Padbury Road West Dardanup	In Progress
27340 Planned burn	Joshua Creek Rd Crooked Brook	To be completed

### 8.1.4 Bushfire Risk Management Plan

The Shire of Dardanup's BRMP was developed in 2019 and is due for review in 2024. Another driver to updating is that one of the key eligibility requirements under the MAF grants program is for the Shire to have a Bushfire Risk Management Plan (BRMP) endorsed by the Office of Bushfire Risk Management.

The 2023 Guidelines for reviewing a BRMP were recently released and provide a clear process for the Shire to update their Plan. It is to be noted that the previous 5-year endorsement and review process has been changed to every 2 years to ensure information in the BRMP remains current and accurate.

### 8.1.5 Local Government Grant Scheme

The Shire of Dardanup has been granted \$230,554 through the Local Government Grant Scheme to contribute to maintaining the operational preparedness of the Shire's Bush Fire Brigades.

This year's grant also included the scheduled replacement of the Burekup 1.4 appliance, and upgrade of the Dardanup Centrals 2.4 appliance to a 3.4 appliance. Due to supply chain issues the actual delivery dates are uncertain, with several other appliances still awaiting replacements from previous years.

The Shire of Dardanup has also been awarded funding for two capital projects, to upgrade the Ferguson station and to install a bore at the Waterloo station. Plans for the Ferguson Station upgrade is being finalised in preparation for going to tender. Similarly, plans are being prepared for tendering for the bore and application for water extraction.

### 8.1.6 Bushfire Brigades

The annual service of Brigade vehicles is underway in preparation for the bushfire season. The contract for this service expires at the end of the year, and a Request for Quote has been prepared to enter into a new contract for the next two years.

### 8.1.7 Fire Prevention Order

The most recent Bush Fire Advisory Committee meeting endorsed the exemptions for fire breaks, recommended by Brigade Fire Control Officers, in accordance with the Fire Prevention Order.

## 8.2 Title: Agency Reports

<b>Reporting Department</b>	<i>Various Agencies – Listed Below</i>
<b>Reporting Officer</b>	<i>Refer to Individual Report</i>
<b>Legislation</b>	<i>Local Government Act 1995 Emergency Management Act 2005</i>

*(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)*

### **Background**

Each agency is invited to provide the meeting with a report of their activities for the benefit of the committee.

#### **8.2.1 WA Police – Snr Sgt Heath Soutar (Australind) & Sgt Chris Page (Capel)**

#### **8.2.2 Department of Fire & Emergency Services – District Emergency Management Advisor – Mrs Erin Hutchins**

Mrs Erin Hutchins has provided the following report:

#### **Emergency Management Advisor Report - 2nd Quarter 2024-2025**

- **STATE NEWS**

The last meeting of the State Emergency Management Committee (SEMC) was held on the 2<sup>nd</sup> October 2024. SEMC Communiques can be found [here](#).

#### *2024 and 2025 SEMC Meeting Schedule*

- 4 December 2024
- 13 March 2025
- 8 May 2025
- 7 August 2025
- 9 October 2025
- 4 December 2025

- **STATE EMERGENCY MANAGEMENT DOCUMENTS**

#### *State EM Document Amendments*

The State EM Policy Branch of the Department of Fire and Emergency Services (DFES) administers the review and consultation of the State emergency management documents in consultation with relevant stakeholders.

To maintain accuracy and currency of the documents, they are reviewed annually for statement of fact changes and must undergo a comprehensive review every 5 years.

To assist with our ongoing review of the documents please advise the State EM Policy Branch if you have identified any errors in a State EM document [here](#).

- *CONSULTATION UPDATES*

*State Hazard Plan – Fire*

The Department of Fire and Emergency Services (DFES) has recently undertaken a significant comprehensive review of the State Hazard Plan - Fire. The Plan was redrafted to address initial consultation feedback and to align with the review's guiding principles:

- Establish a strategic level emergency management plan (not an operational plan).
  - o Remove agency specific initiatives or procedures; and
  - o Remove duplication.
- Provide clarity of roles and responsibilities across the hazard of fire.
- Provide stability of arrangements – ability to withstand changes in the legislative & regulatory environment.
- Identify and address gaps.
- Align with State Emergency Management Framework.
- Provide necessary statement of fact changes.

The following amendments (not exhaustive) were proposed to address relevant initial consultation feedback captured and to align with the review's guiding principles:

- Introduced collective responsibility and roles across sectors of society. These main sectors are used throughout the structure of the plan: 'Individuals and Communities', 'Industry and Public Sector', and 'Public Authorities/Agencies'.
- Introduced jurisdiction, areas of responsibility and tenure concept to align with current operations, provide clarity and emphasize the State EM principle of shared responsibility. Removed arrangements structured by fire type (bush fire vs. structure fire).
- Resourcing Responsibilities (**of note for LG**).
- Transfer of Control.

As significant portions of the Plan were restructured to align with the review principles, please review the entire proposed State Hazard Plan – Fire draft for a detailed understanding of the proposed arrangements prior to submitting feedback.

The DFES State Emergency Management Policy Branch is now seeking broad stakeholder feedback on the proposed Plan. Consultation will be open from 17<sup>th</sup> September 2024 to 9<sup>th</sup> December 2024. Please submit your feedback by close of business on **9 December 2024**.

You can view all current and past consultations on the [Engage WA EM consultation homepage](#)

- *SEMC STRATEGIC PLAN*

The development of a new strategic plan is underway, with consultation occurring with SEMC Subcommittees and District Emergency Management Committees to test five priority actions, which emerged from SEMC's strategic planning workshop:

- Explore what a statewide systemic approach to risk would look like in practice, through sector wide and interjurisdictional engagement and research.
- Influence the State EM Framework and other policy instruments to elevate prevention and preparedness.
- Emphasise the specific role of all government agencies in EM in the new strategic plan and future policy and integrate key agencies into governance.

- Lead a whole-of-sector initiative to map the current capabilities and capability needs across the sector, and plan for its development.
- Review Local Emergency Management Committees and other multi-agency community development mechanisms to better strengthen local capability and resilience.

It is expected that a draft Strategic Plan will be presented to SEMC for consideration in December 2024.

- *DISTRICT NEWS*

The next *District Emergency Management Committee* (DEMC) will be held on Tuesday 18<sup>th</sup> March 2025.

- *SECTOR UPDATES*

*Australian Warning System (AWS) Training*

The Australian Warning System (AWS) is a national approach to emergency information that delivers consistent warnings to Australian communities, so people know what they need to do to stay safe in an emergency, no matter where they are.

The AWS features standardised hazard warning icons and colours, with warnings supported by clear action statements.

Changes to cyclone, flood, storm and bushfire warnings were rolled out in Western Australia on Monday 15<sup>th</sup> July, 2024.

AWS Awareness is an online module available on the DFES Mobilise Me platform - <https://dfes.mobilise-me.com/> and provides an overview of the Australian Warning System and how it is applied in Western Australia.

If users have previously undertaken training on the DFES Mobilise Me platform, they can use their credentials to log in and find the AWS courses. For new users, they will need to create an account and select Australian Warning System under the “Learning Category” when they are registering their details. Alternatively, if you were interested in uploading these modules into your own eLearning platform, please contact the DFES Public Information Branch via email [statepublicinfo@dfes.wa.gov.au](mailto:statepublicinfo@dfes.wa.gov.au).

**8.2.3 Department of Fire & Emergency Services – Mr Brian Penman**

**8.2.4 Department of Communities – Ms Renee Flaxman**

*October 2024 to December 2024 inclusive*

- *Emergency Relief and Support (ERS) Sector Partners*

Over the past 12 months, ERS has delivered a series of engagement sessions and circulars to the ERS Sector Partners to:

- share knowledge across the sector ;
- build connections between organisations; and
- increase engagement in the activities of ERS and the emergency management sector outside of activations.

ERS Sector Partners include organisations that deliver services under the State Support Plan, key State agency stakeholders, and sector peak bodies.

- Since October, ERS has delivered to the Sector Partners:
  - Four communiques;
  - Three activation-specific written updates; and
  - Three presentations co-delivered with partners.

The last engagement session for 2024 was a pre-season forum held on 17<sup>th</sup> October 2024. The purpose of the session was to build knowledge and connections with a focus on preseason preparedness. The program included a pre-season weather briefing delivered by the Bureau of Meteorology, a presentation on ERS specific pre-season preparedness activities, and a short workshop to facilitate feedback from Sector Partners.

- *Centre for National Resilience Perth*

Ahead of the high threat season, Communities is working with the Department of Premier & Cabinet to finalise MOU negotiations with the Commonwealth for the Centre for National Resilience Perth.

- *State Support Plan*

- Communities has conducted an Annual Review of the State Support Plan – Emergency Relief and Support and is proposing minor changes following the implementation of its enhanced structure.
- As part of this process, Communities is undertaking consultation to formalise its role in providing support services to people impacted by local level (Level 1) incidents when ‘tasked by a HMA and/or controlling agency’.

- *Strategic Procurement Framework*

- ERS is developing a Strategic Procurement Framework to enable effective and efficient decisions about procurement strategies. The Framework provides a comprehensive approach to engaging suppliers and sector partners in the preparedness, response, and recovery phase of emergencies.
  - The Framework is intended to simplify the engagement of partners during peak high threat periods to enable rapid engagement in emergency incidents.

- *Medium – Long Term Accommodation Strategy*

- Communities is collaborating with the Department of Fire and Emergency Services to define the State responsibilities for medium and long-term temporary accommodation for impacted residents and workers following a disaster.
- This Project has four objectives:
  - Establish a clear policy position for the delivery and management of post-disaster accommodation in WA.
  - Define roles, responsibilities and funding arrangements and other enabling arrangements across State and local government in relation to post-disaster accommodation.
  - Develop tools and resources to support decision-making and planning for the prompt delivery of post-disaster accommodation.

- Progress the development of streamlined statutory approval pathways for post-disaster accommodation.
- *Western Australian Post-Disaster Cultural Outcomes Framework*
  - Communities has developed the first iteration of the Western Australian Post-Disaster Cultural Outcomes Framework, which will continue to be refined to ensure appropriateness and effectiveness.
  - The Framework includes a list of specific indicators that can be used to measure whether cultural outcomes are being achieved through the recovery process and can be used to support early recovery planning, as well as the evaluation of recovery programs.
  - The Framework includes outcomes that are applicable across different communities, and can be adapted to the circumstances, needs and priorities of individual communities.
  - It can be used by anyone working in an Aboriginal community after a disaster, and can be implemented by Local and State Government, as well as non-government organisations.
  - The next iteration of the Framework will be finalised following a sector-wide consultation process which ends October 2024.

- *Local EM Information*

### *1. Evacuation Centre Training*

To date five training sessions have been completed since the start of October. Sessions were held at the South West Sports Centre (primary evacuation centre in Bunbury) and were very well attended by City of Bunbury- and Communities team members.

Future sessions conducted in gazetted evacuation centres are being explored and LEMC to be advised of upcoming sessions. Communities would like to request that all LEMC members please identify staff that require training if required.

### *2. Exercising*

In preparation for the upcoming season, Communities was invited to- and participated in several LGA exercises relating to emergency management including:

- i) CoBusselton Local Government Recovery Workshop & Exercise.
- ii) Volunteering WA Spontaneous Volunteers training.
- iii) SoAMR Annual LEMC Evacuation Centre- and ISG Exercise.
- iv) CoCoburn – Evacuation Centre Training.
- v) Water Corporation Dam Safety Emergency Desktop Exercise.
- vi) Bridgetown – Annual Exercise – Recovery.

Please ensure that the Department is invited to any exercises relating to EM. We would be happy to consider an inject to this exercise if it is appropriate.

### *3. Preparedness Activities*

Ongoing planning and preparedness activities, internal exercising and training continues to be a high priority such as:

- Development of Regional Preparedness Plans, which includes key information relating to pre-positioning of equipment and identifying commercial accommodation and key regional support providers.

- Reviewing and updating Evacuation Centres information continues. Currently there are 420 evacuation centres across the state. The South West has 21 primary and 14 secondary centres. Centres.
- Evaluating and revising equipment supplies and trialling proposals to standardise, streamline and upgrade equipment as well as to reduce procurement timeframes across the state. An example of such is testing the viability of On Track Meals – a complete pre-packaged 1 day meal kit to be handed out to evacuees staying over in centres.

**8.2.5 Department of Primary Industries and Regional Development – Mr Tim Stevens**

**8.2.6 Department of Biodiversity, Conservation and Attractions – Mr Allan Madgwick**

**8.2.7 WA Country Health Service – Ms Leigh Hall**

**8.2.8 Main Roads WA – Mr Bruce Hancock**

**8.2.9 Department of Transport – Mr Peter Westgate**

**8.2.10 Water Corporation – Mr Steve Collins**

**8.2.11 Western Power – Mr Scott Fitzgerald**

**8.2.12 Aqwest – Mr Caleb Maquire**

**8.2.13 St John Ambulance WA – Mr Charles Wilkes**

**8.2.14 Telstra – Ms Debra Leverington**

**8.2.15 Atco Gas – Mr Mick Sheaf**

**8.2.16 Moore Road Emergency Response Group – Mr Graeme Offer**

**8.2.17 Harvey Water – Mr Cameron Norris**



**10 CLOSURE OF MEETING**

The Chairperson advises that the next date of the Local Emergency Management Committee Meeting will be advised

There being no further business the Chairperson to declare the meeting closed.