



# NOTIFICATION FORM FOOD PREMISES

## FORM 90

Date stamp

### Part 1 Applicant/Business Owner Details

Applicant/Business Owner Name

Trading Name

Business Address

Postal Address

ABN

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Email

Phone

Mobile

Phone A/H

Fax

### Part 2 Market or Event Details (if applicable)

Market or Event Name

Date

Time of Attendance

### Part 3 Nature of Food Business

Are you a small business<sup>2</sup>?

Yes

No

Is the sale of food for charitable purposes?

Yes

No

Is the food that you provide, produce or manufacture ready to eat<sup>1</sup> when sold to the customer?

Yes

No

Do you process<sup>3</sup> the food that you produce or provide before sale or distribution?

Yes

No

Do you directly supply or manufacture food for organisations that cater to vulnerable persons<sup>4</sup>?

Yes

No

### Part 4 Briefly describe the nature of your business

**Part 5 Do you provide, produce or manufacture any of the following foods? Please tick ALL boxes that apply (you may choose more than one)**

<input type="checkbox"/> Prepared/Ready to Eat <sup>1</sup> table meals	<input type="checkbox"/> Confectionary	<input type="checkbox"/> Frozen Meals
<input type="checkbox"/> Infant/Baby Meals	<input type="checkbox"/> Raw Meat/Poultry/Seafood	<input type="checkbox"/> Bread/Pastries/Cakes
<input type="checkbox"/> Fermented Meat Products	<input type="checkbox"/> Dairy Products	<input type="checkbox"/> Meat Pies/Sausage Rolls/Hotdogs
<input type="checkbox"/> Prepared Salads	<input type="checkbox"/> Sandwiches/Rolls	<input type="checkbox"/> Soft Drinks/Juices
<input type="checkbox"/> Raw Fruit/Vegetables	<input type="checkbox"/> Processed Fruit/Vegetables	<input type="checkbox"/> Egg or Egg Products
<input type="checkbox"/> Other	<input type="text"/>	

**Part 6 To be answered by Manufacturing/Processing Business only**

Do you manufacture or produce products that are not shelf stable<sup>5</sup>?  Yes  No

Do you manufacture or produce fermented meat products such as salami?  Yes  No

**Part 7 To be answered by Food Service and Retail Businesses only (including charitable & community organisations, market stalls & temporary food premises)**

Do you sell ready to eat<sup>1</sup> food at a different location from where it is prepared?  Yes  No

**Part 8 Dates of Operation**


**Part 9 Declaration**

I, the person making this application declare that the information contained in this application is true and correct in every particular.  
**The Notification Fee of \$88.00 is enclosed with this application.**

Signature of Applicant

Date



Name of Applicant

Job Title



**Part 10 Return form to**

Shire of Dardanup  
 Environmental Health Services  
 1 Council Drive/PO Box 7016  
 EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
 Email: records@dardanup.wa.gov.au

- <sup>1</sup> Ready to Eat - means food that is ordinarily consumed in the same state in which it is sold and does not include nuts totally enclosed in the shell or whole fruit and vegetables intended for further processing by the customer.
- <sup>2</sup> Small Business - Is a business that employs less than 50 people in the 'manufacturing sector' or less than 10 people in the 'food services' sector. NOTE: when determining the number of employees of a business where casual and part time employees are involved, their weekly hours are added together and divided by the number of hours per week stipulated in the award for employees of that business. Only staff involved in food handing operations should be included.
- <sup>3</sup> Process - in relation to food, means activity to prepare food for sale including chopping, cooking, drying, fermenting, heating, pasteurising or a combination of these activities. NOTE: This is not the same definition for process that is used in the food safety standards. Thawing and washing have been removed from this definition as these processes present a very low risk to food safety and are not relevant for the purpose of this form.
- <sup>4</sup> Vulnerable Persons – refer to Standard 3.3.1 Australia, New Zealand Standards Code.
- <sup>5</sup> Shelf Stable – means non-perishable food with a shelf life of many months to years.